



CITY OF FLAGLER BEACH BUILDING DEPARTMENT

COMMERCIAL SWIMMING POOL PERMIT CHECKLIST

Contractors must be current with Flagler County Building Services for permitting.

- Permit Application**
- Proof of Property Ownership** (Copy of recorded warranty deed or print out from the Property Appraiser's Office)
- Notice of Commencement** (required when value of labor and materials is over **\$2,500.00**)_Recorded and certified by the Flagler County Clerk of Court_FS sec 713.135
- 2 sets of method for determining the maximum system flow rate**
- 2 copies of cut sheets for all equipment** (outlet covers, pumps, filters etc)
- 3 sets of Plans** (Signed & Sealed and approved by Environmental Health)
- 2 sets of Surveys, Site Plans**
Survey must include spot elevations at property corners & at least two Intermediate spot elevations along property lines, the high and low points along the property lines must be indicated
Site Plan must include setbacks, pervious & impervious lot coverage, all existing structures, proposed structures, and surface water management plan
- Sub Cards** (with postage for applicable Sub Contractors)
- Letter from Department of Environmental Health** (stating they have been contacted about the construction of the pool and are monitoring construction)

Applicant must obtain all required inspections including the final inspection. Failure to close out permits may result in additional fees and/or suspension of permitting rights.