



CITY OF FLAGLER BEACH BUILDING DEPARTMENT

FENCE PERMIT CHECKLIST

Contractors must be current with Flagler County Building Services for permitting.

- Permit Application**
- Proof of Property Ownership** (Copy of recorded warranty deed or print out from the Property Appraiser's office)
- Disclosure Statement** (owner is acting as his/her own contractor) FS 489.103
- Notice of Commencement** (required when value of labor and materials is over \$2,500.00) must be recorded and certified Flagler County Clerk of Court) FS sec 713.135
- 2 Surveys with a Site Plan on each survey** (indicating the location, type and height of fence)

Applicant must obtain a final inspection. Failure to close out permits may result in additional fees and/or suspension of permitting rights.