CITY OF FLAGLER BEACH
BUILDING DEPARTMENT

SEAWALL / DOCK / BOATHOUSE / BOATLIFT / DUNE WALKOVER / DECK PERMIT CHECKLIST

Contractors must be current with Flagler County Building Services for permitting.

- ☐ **Permit Application**
- ☐ **Proof of Property Ownership** (Copy of recorded warranty deed or print out from the Property Appraiser's Office)
- ☐ **Disclosure Statement** (Owner is acting as his/her own contractor) FS 489.103
- ☐ **Notice of Commencement** (Required when value of labor and materials is over **$2,500.00**) Recorded and Certified by the Flagler County Clerk of Court FS sec 713.135
- ☐ **2 Sets of Sealed Construction Drawings**
- ☐ **2 Surveys, Site Plans**
- ☐ **Long Shore and Harbor Notice**
- ☐ **Additional State Permits** that may apply (Department of Environmental Protection, Army Corp. of Engineers, St. Johns River Water Management)

Applicant must obtain all required inspections including the final inspection. Failure to close out permits may result in additional fees and/or suspension of permitting rights.