

# Title VI

## Title VI Nondiscrimination Policy

### Policy Statement

The City of Flagler Beach ("City") values diversity and welcomes input from all interested parties, regardless of cultural identity, background or income level. Moreover, the City believes that the best programs and services result from careful consideration of the needs of all of its communities and when those communities are involved in the transportation decision-making process.

Thus, the City does not tolerate discrimination in any of its programs, services or activities and henceforth implements this Title VI Nondiscrimination Policy ("Title VI Policy").

Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the City will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of:

- Age
- Color
- Disability
- Family status
- Income
- National origin
- Race
- Religion
- Sex

### Complaint Procedures

The City of Flagler Beach has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found.

The City is committed to ensuring that no person is excluded from participation in, denied the benefits of, or subjected to discrimination on the grounds of:

- Age
- Color
- Disability
- Family status
- Income
- National origin
- Race
- Religion
- Sex

Any person who believes that he or she has been subjected to discrimination, or otherwise denied participation in or is denied benefits of the services provided by the City of Flagler Beach, in any of the City's programs, services or activities based upon the previously listed

criteria may file a complaint with the City's Title VI/Nondiscrimination Coordinator:  
William Whitson, City Manager and Nondiscrimination Coordinator  
105 South 2<sup>nd</sup> Street  
Flagler Beach, Florida 32136  
Phone: 386-517-2000  
Fax: 386-517-2008

Email: [wwhitson@cityofflaglerbeach.com](mailto:wwhitson@cityofflaglerbeach.com)

### **Information to Include**

If possible, the complaint should be submitted in writing and contain the identity of the complainant; the basis for the allegations (i.e., race, color, national origin, sex, religion, age, disability or family status); and a description of the alleged discrimination with the date of occurrence.

### **Title VI/Nondiscrimination Coordinator**

If the complaint cannot be submitted in writing, the complainant should contact the Title VI/Nondiscrimination Coordinator for assistance. All complaints shall be filed no later than 60 calendar days from the date of the alleged discrimination. The Title VI/Nondiscrimination Coordinator will respond to the complaint within 30 calendar days and will take reasonable steps to resolve the matter.

Should the City be unable to satisfactorily resolve a complaint, the City will forward the complaint, along with a record of its disposition to the appropriate District of the Florida Department of Transportation (FDOT).

### **Alternatives for Filing Complaints**

The City's Title VI Coordinator is not required to obtain management or other approval to discuss discrimination issues with the City Manager. However, should the complainant be unable or unwilling to complain to the City, the written complaint may be submitted directly to Florida Department of Transportation (FDOT). FDOT will serve as a clearinghouse, forwarding the complaint to the appropriate state or federal agency:

Florida Department of Transportation  
Equal Opportunity Office  
Attn: Title VI Complaint Processing  
605 Suwannee Street MS 65  
Tallahassee, FL 32399

### **Americans with Disabilities Act & Section 504 Statement**

Section 504 of the Rehabilitation Act of 1973 (Section 504), the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. Furthermore, these laws require federal aid recipients and other government entities to take affirmative steps to reasonably accommodate the

disabled and ensure that their needs are equitably represented in transportation programs, services and activities.

The City will make every effort to ensure that its facilities, programs, services, and activities are accessible to those with disabilities. The City will make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by the disabled community and disability service groups.

### **Encouraged Reporting**

The City encourages the public to report any facility, program, service or activity that appears inaccessible to those who are disabled. Furthermore, the City will provide reasonable accommodation to disabled individuals who wish to participate in public involvement events or who require special assistance to access facilities, programs, services or activities.

Because providing reasonable accommodation may require outside assistance, organization or resources, the City asks that requests be made at least 10 calendar days prior to the need for accommodation.

### **Questions, Concerns & Requests for Accommodation**

Questions, concerns, comments or requests for accommodation should be made to the City's ADA Officer:

William Whitson, City Manager and Title VI Coordinator  
105 South 2<sup>nd</sup> Street Flagler Beach, Florida 32136  
Phone: 386-517-2000  
Fax: 386-517-2008

Email: [w Whitson@cityofflaglerbeach.com](mailto:w Whitson@cityofflaglerbeach.com)

### **Assurances**

Every three years, or commensurate with a change in city/county executive leadership year, the City must certify to FHWA and FDOT that its programs, services and activities are being conducted in a nondiscriminatory manner. These certifications are termed 'assurances' and serve two important purposes. First, they document the City's commitment to nondiscrimination and equitable service to its community. Second, they serve as a legally enforceable agreement by which the City may be held liable for breach. The public may view the annual assurance on the by visiting the City's offices.