



City of Flagler Beach

Planning & Zoning Department
P.O. Box 70 * 800 S Daytona Ave.
Flagler Beach, FL 32136
www.cityofflaglerbeach.com

Code Enforcement Complaint Form

Submit the completed complaint form to Code Enforcement at jgifford@cityofflaglerbeach.com or ghinebaugh@cityofflaglerbeach.com or by calling 386-517-2000 ext. 249 or ext. 247.

Per Florida State Statute 125.69(b) *A person designated as a code inspector may not initiate an investigation of a potential violation of a duly enacted code or ordinance by way of an anonymous complaint. A person who reports a potential violation of a code or an ordinance must provide his or her name and address to the governing body of the respective board of county commissioners before an investigation occurs.

Date Filing Compliant: _____

Person Filing Complaint*: _____

Address*: _____

Phone: _____ Email: _____

Address of Alleged Violation: _____

Description of Violation (s): _____

I am attaching supporting documentation to this complaint form: Yes No

Please note: the City is NOT contacting you to notify or report their investigative findings.

STAFF USE ONLY

Date Received: _____ Staff Name: _____

Complaint Received Via: Office Visit Phone Email Online

Action Taken: _____

Date Action Taken: _____

Case Number (if applicable): _____