

## PUBLIC NOTICE

THE CITY OF FLAGLER BEACH NEEDS VOLUNTEER RESIDENTS TO SERVE ON VARIOUS BOARDS AND COMMITTEES. APPLICATIONS MUST BE OBTAINED FROM CITY HALL, 105 SOUTH SECOND STREET, FLAGLER BEACH, FLORIDA 32136; ON THE CITY WEB SITE: [WWW.CITYOFFLAGLERBEACH.COM](http://WWW.CITYOFFLAGLERBEACH.COM) (CITY SERVICES/PERMITS FORMS/CITY CLERK FORMS) OR AT THE CITY LIBRARY.

### OPENINGS AS OF November 14, 2025

#### **Planning and Architectural Review Board            1 seat vacant / fill to complete term ending 05/09/26**

##### ***Duties of the planning and architectural review board.***

*The planning and architectural review board of the city shall undertake any task assigned to it by the city commission and the rules assigned to it within this section which includes, but is not limited to, the following duties:*

*To establish, maintain and approve standards of architectural excellence for all residential dwellings of three (3) or more units, all commercial establishments, industrial buildings, and complexes, schools, churches, public buildings, amenities, parks, and all elements related to the construction and aesthetics of the city.*

*To review all requests for building permits (excluding single- and two-family residences) and advocate for approval or deny such requests based upon aesthetic or other considerations such as quality of workmanship, nature of materials, harmony of external design with existing structures, change in topography, grade elevations and/or drainage, factors of public health, safety or welfare and the effect of such proposed change or work on the use, enjoyment, or value of any of the other neighboring properties.*

*To review any proposed changes initiated by itself, the building official, or the city commission in the textual provisions of this section and report its recommendations to the city commission.*

*To review requests and applications for planned unit developments as stipulated within the provisions of this section.*

*To advise the city commission on all matters related to land use planning and community development as directed by the city commission.*

*To review all requests for rezoning (amendments), hold required public hearings to receive citizen input and recommend approval or denial of such requests to the city commission. A public hearing constitutes published notice, both at city hall and in local newspapers, and the apprising of property owners within a radius of five hundred (500) feet of the property under consideration for rezoning by certified mail of the intent to rezone.*

*To review any request for a special exception under the provisions of this section and submit its recommendations to the city commission.*

*To render advice upon appeal in specific cases advocating such variance from the terms of this section as will not be contrary to the public interest, where, owing to special conditions, a literal enforcement of the provisions of this section will result in unnecessary hardship.*

#### **Volusia-Flagler Transportation Planning Organization - 1 Vacancy for Alternate Representative Citizens' Advisory Committee (CAC)**

*The Citizens' Advisory Committee (CAC) is responsible for providing citizen input and recommendations to the TPO Board concerning transportation planning and programming; for review of all transportation studies, reports, and plans and/or programs; and for making recommendations to the Volusia-Flagler TPO Board that are pertinent to the subject document. Subcommittees, task forces, and working groups shall be designated by the CAC as necessary to investigate and report on specific subject areas of interest to the CAC. The CAC meets in the Airline Room at the Daytona Beach International Airport on the **third Tuesday** of each month (except July and December) at **1:15 p.m.***

#### **Personnel Advisory Review Board - 1 Seat Vacant/ Fill to Complete Term of May 10, 2024–May 09, 2027**

*This Committee rarely meets but is required by our Code of Ordinance in the event an employee has a grievance and wishes to appeal disciplinary action.*

FOR ADDITIONAL INFORMATION CONTACT CITY CLERK,